



Tryon Arts & Crafts School

373 Harmon Field Rd
Tryon, NC 28782
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www.tryonartsandcrafts.org

VOLUNTEER FORM (Please Print)

Tryon Arts & Crafts was chartered by the State of North Carolina in April 1960 and is a 501(c)3 non-profit organization. Our mission is to provide creative opportunities for everyone through education, instruction and expression of heritage and contemporary arts and crafts in a friendly, stimulating and enriching environment.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Cell: _____

Email address: _____

Contact: I would like to volunteer, please contact me by: email phone _____ Time of day

I am most interested in providing support by: _____

Areas of Need include:

- **Serving on a Committee** – all committees need help to develop and perform tasks to achieve goals
 - Gallery – art shows, lectures and demonstrations, rental space promotion
 - Operations – develop and oversee facility management and maintenance plans
 - Fundraising – develop and direct fundraising campaigns, materials and events
 - Finance – develop and oversee methods for strong financial management
 - Membership - develop and direct membership campaigns, materials and events
 - Planning – develop short and long term strategic plans for sustainability and growth
 - Marketing/Special Events - develop and direct marketing campaigns, materials and presentations, develop and coordinate special events
- **Volunteer Coordinator** – develop volunteer base and coordinate service needs
- **Historian/Librarian** – compile and preserve information about Tryon Arts & Crafts, research history, library inventory, cataloging and care
- **Writer** – a creative writer to work with committees to help write and develop fundraising materials, brochures, newspaper articles and press releases, website information, etc.
- **Office Support** – working in the office to help greet guests, give tours, make and receive phone calls
- **Office Support/Computer** – working with computer member database to assist with various tasks
- **Renovation projects** - painting, carpenters and helpers, plumbing, general cleaning and maintenance, packing and moving, unloading and studio set-up
- **Gardening and Grounds** – planting and maintaining gardens and accessories

Providing creative opportunities for everyone...