Dear Student,

Welcome to Tryon Arts & Crafts School (TACS)!
If, at any time, you have questions or concerns, please feel free to call or email administrator@tryonartsandcrafts.org.

Here are a few items to get you started at TACS:

**Office Hours**
Monday – Friday, 9:00 – 5:00. Saturday, 9:00 – 1:00. Holiday hours vary.

**Offerings**
To provide the public with a variety of learning experiences, TACS offers weekly classes, immersive workshop intensives, one-time crafts workshops, artist demonstrations, youth art enrichment, community outreach, and other public programs.

**Membership**
TACS Membership is a vital way to support the school's ongoing services and to become a part of the education, events, and other activities programmed year-round.
There are multiple levels of TACS Member Support. Different tiers apply to degree-seeking students, individuals, and households. Benefits, such as Studio Time, shop discounts, and free admission to thousands of other cultural institutions are available (ask about N.A.R.M.) for higher levels of support.
See the Membership pamphlet for current benefit information.

**Pre-registration**
Pre-register for courses as early as possible – TACS recommends registration two months prior to a program start date. This gives you a better chance at securing a spot in high-demand courses, and it allows TACS, your fellow students, and your instructor to plan ahead.

**Tuition**
Tuition rates are based on multiple variables, such as program duration, instruction, class size, studio capacity, and administrative overhead. TACS also has a limited offering of need-based scholarships and work exchange studio assistantships.

**Materials**
Many courses require a materials fee when registering on the first day of your course. Other courses allow students to purchase materials in an ongoing fashion from TACS’ supply inventory. For workshops where instructors provide the materials and for evening courses, be prepared to pay exact cost with cash or a check.

Ask the office staff what the material requirements and payment methods are for each of your
Studio Time
TACS Members may be approved to independently access studios during designated hours. While each studio has unique requirements, a few basic requirements are as follows:
1. Current Member of TACS
2. Written recommendation from a TACS instructor
3. Recent participation in a course
4. Sign-in at the office upon arrival
5. Studio Time Fee

Check with TACS’ office to learn about current Studio Time options.

Agreement Forms
Before participating in a course, students have to read and agree to TACS’ policies and a student waiver. Make sure your instructor or a member of TACS staff provides this to you.

Parking
TACS’ main parking lot is behind the school. Please observe the posted signs. Limited parking may also be available in the front lot.

Inclement Weather
Follow TACS on Facebook or check TACS outgoing phone message for alternate weather schedules.

Accommodations
TACS does not currently have student housing. However, TACS’ office and website have a list of nearby hotels, bed and breakfasts, and other options for students, upon request. Many of the nearby accommodations offer special rates to TACS’ students, which vary throughout the year.