



Tryon Arts & Crafts School

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Studio Time Agreement, All Studios 20200916

“Studio Time” is independent study for TACS’ members to extend their artmaking practice outside of normal class time.

Please review and sign this document and always adhere to the best practices of your specific studio(s) of choice. Students who will not fully comply with Studio Time rules may not participate in Studio Time.

Membership Requirement

Studio Time and course tuition discounts are two of the base level benefits offered to Members of Tryon Arts & Crafts School. Non-members are not permitted to participate in Studio Time.

Class Participation Requirement

As TACS is an educational institution, the primary purpose of Studio Time is to allow enrolled students to practice between their regular class sessions. To participate in Studio Time, an artist must participate in teacher supervised weekly classes or workshop intensives. To remain eligible for Studio Time, artists are granted up to 90 days between the end date of their last course to the start date of their next course. If you cannot fulfill the 90-day requirement, TACS postpones this requirement until the next round of courses in your medium.

Teacher Recommendation

Studio Time is not an “all access” opportunity. Each piece of studio equipment is unique and requires special training and written approval from a designated TACS instructor. Teacher approval includes safety *and* cleaning. If your teacher has trained you in the safe operation of a piece of equipment, but has not gone over cleaning, take the initiative to ask them to do so.

Studio Time Plans

Please refer to the current Studio Time payment plan brochure.

Reservations Required

Once you have taken a class and received Studio Time approval from your instructor, contact TACS’ office to reserve Studio Time appointment. TACS strives to accommodate all Studio Time requests in a fair and balanced fashion. Therefore, if Studio Time demand is high, TACS will limit or prohibit students from making multiple advanced bookings.

Class Privacy

While classes are in session, only teachers, registered students, and staff may access the studio. During class time, Studio Time participants who are not participating in the class may not access the studio to work, to check on their artworks, or for any other reason. If you encounter someone who is in the studio at the wrong time, please politely send them to the office or contact the office to handle the matter.

Between Bookings

Artists are discouraged from visiting the studio outside of their reservation times, outside of their normal class time, or otherwise unannounced. If an artist wishes to inquire as to the status of their artwork, they may contact the office to check on their work or to set up an appointment to visit when the studio is vacant.

Shared Spaces

TACS’ studios are used for independent study, weekly classes, short workshops, and longer workshop intensives that last up to two weeks. The studios are shared by hundreds of artists, all of whom are held to the same standards. Help your fellow artists and demonstrate good cleaning and storage routines.

Studio Time participants must leave the studio in the same condition in which they found it, if not cleaner. If you are the last student in the studio when you are finished working, please turn off equipment, turn off lights, adjust thermostat, and leave studio doors locked and completely shut. Notify TACS office if the doors are unlocked or won't shut.

Designated Work Areas

To avoid safety hazards, cross-contamination of art materials, and conflicts with TACS' campus-wide operational schedule, Studio Time participants may not relocate their materials or workspace to places on TACS' premises other than those designated for their specific medium.

No Production Work

TACS cannot facilitate high-volume production work by individuals. For students needing a primary facility for a high-volume retail business, TACS recommends investing in a personal studio setup. TACS offers advice for setting up home studios.

Materials Fees

Studio Time fees do not cover material fees, unless otherwise noted by the TACS' office.

In-House Materials

Artmaking materials must be purchased through Tryon Arts & Crafts School, unless otherwise noted by the administrative office. Each studio has unique material fees and permissions.

Sharing Studio Time

For more information on the following Membership and Studio Time categories, please refer to the TACS Member Support brochure and the Studio Time brochure:

“Household” Members may share Studio Time.

“Individual” Members may share punch cards with others who are approved for Studio Time.

“Open Studio Passes” for individuals may not be shared. See

Guests

Guests are not allowed during Studio Time.

Current Information

Because the office seeks to improve Studio Time and to comply with safety advisories, rules and payment plans are subject to change. TACS will notify you of changes. To continue participating in Studio Time, you must fully comply with revised policies.

Please be advised that instructors are not responsible for Studio Time, which happens outside of their teaching contracts. Instructors – and your fellow students – may not always have the most current information. Always direct questions to the office, administrator@tryonartsandcrafts.org.

I, (print name) _____, **AGREE TO COMPLY WITH ALL OF THE ABOVE STUDIO TIME POLICIES.**

SIGNATURE _____

TODAY'S DATE _____

*We are happy you have chosen to further your artistic practice
in Tryon Arts & Crafts School's studios.*

*We appreciate your commitment to take care of our shared workspaces
so that they will have a lasting impact on our creative community.*

Thank you!